



HEALTH & SAFETY POLICY STATEMENT

Putney Lawn Tennis Club (PLTC) aims to promote the health, safety and welfare of all staff, members and visitors through a commitment to the development of a positive health and safety culture within all the facilities operated under its management.

In order to achieve the highest possible standards, PLTC aims, as far as is reasonably practicable, to:

- Implement and develop a health and safety management strategy around:
 - **PLAN** - Policy
 - **DO** - Assess risk
 - How to manage risk
 - Organise activities to deliver plan
 - Implement plan
 - **CHECK** - Measure performance
 - Assess if achieving aims
 - **ACT** - Review performance
 - Take action on lessons learned
- Establish an effective management structure, with key health and safety responsibilities identified and communicated
- Ensure suitable welfare arrangements are in place for all staff
- Provide suitable and sufficient training which is appropriate to our business needs
- Provide staff with appropriate information, instruction and supervision
- Ensure there are adequate resources to implement the policy
- Consult with our staff on matters affecting their health and safety.

In order to deliver the highest standards, we are committed to staff development and involvement and aim to ensure the following provisions are met:

- Identify the risk to health through comprehensive risk assessments, ensuring the risks are reduced to the lowest possible level
- Provide defined standards, which will include safe methods of working for all staff
- Ensure mechanisms are in place to report hazards and identify faults for rectification
- To provide a safe and healthy working environment.

The Club Manager is responsible for the implementation and management of the health and safety arrangements that exist within PLTC and accepts this responsibility, on behalf of the Committee which will review this policy statement at least annually.

Policy updated: January 2024